

COUNCIL WORK SESSION

Tuesday, June 26, 2018

Casper City Hall

Council Meeting Room

AGENDA

1. Introduction of Pete Fazio – DDA Board Candidate
2. CEC Audit Review (Tom Pitlick)
3. Parking Study Final Presentation (Kimley-Horn)
4. Service Line Warranties of America- Sewer Line Protection Plan (Andrew Beamer)
5. Sole Source- Pax Water Storage Tank Mixer (Andrew Beamer)
6. Sole Source- Caterpillar Compactor & Front End Loader (Andrew Beamer)
7. Agenda Review
8. Legislative Update
9. Council Around the Table

Mayor Pacheco called the work session to order at 4:30 p.m. with the following Councilmembers present: Powell, Laird, Morgan, Johnson, Hopkins, Huber, Walsh and Mayor Pacheco. Councilmember Humphrey called into the meeting via conference call.

Councilmember Walsh proposed items be moved to consent for the following Council meeting. The items were sole source purchases for a storage tank mixer and Caterpillar compactor and front end loader. Council agreed and decided to remove these items from discussion on the work session agenda.

City Manager Napier introduced Mr. Pete Fazio, Downtown Development Authority (DDA) Board candidate, to Council. Mr. Fazio discussed how he would like a more open dialogue between Council and the DDA and would like the DDA to be included in decisions applying to downtown development.

Next, City Manager Napier began the discussion about the Casper Events Center (CEC) audit review. He stated that the audit team, the new CEC Finance Manager, as well as Tom Pitlick, City CFO, were available to answer questions for Council. A member of the audit team then reviewed the procedure they used and the items they looked at during the review. They reviewed whether expenses and revenues were properly closed for 55 events and whether there was proper documentation for each event. The review showed that since the change in management, the CEC is properly documenting finances for the most part. They also did not see any evidence of criminal activity causing the issues that occurred with past management. Spectra now has checks in place to make sure there is more oversight so that there is not a repetition of these problems. City Manager Napier stated that this review was done in addition to the full audit that will be coming up next January. He added that Spectra will be reimbursing the City for the cost of the review.

Next, Dennis Burns, of Kimley-Horn, presented on the final draft of the parking study. He summarized the key findings of the study which focused on parking management, parking

turnover, organizational approach to parking policy, parking revenue streams, shared parking resources, customer service focus, and technology. He then reviewed primary action items that addressed the issues that were identified which included suggestions such as hiring a parking management professional or firm, setting up a parking advisory board, investing in new parking technology, improving utilization of the parking garage, investing in training and staff development, and exploring parking meters. City Manager Napier stated that the next step will be to move forward with formally accepting the study. He explained that the acceptance will not mean a green light on all of the recommendations, and that specific changes will still need to be presented to and approved by Council.

Next, City Manager Napier discussed the Service Line Warranties of America Sewer Line Protection Plan. He stated that the company wants to continue the relationship with the City and requests that they use the City's logo. Council already received an opinion from the City Attorney regarding aspects of the program. The City Attorney advised against entering into a marketing agreement with this company that allows the private company to use the City's logo. City Manager Napier added that the insurer may pull out of the community if the marketing agreement is not continued. Council discussed issues they have with letting the company use the City's logo and on further discussion decided not to allow the company to come in and explain their coverage.

Next, Council reviewed the agenda for upcoming Council meetings and work sessions. They discussed the life flight insurance item and decided to remove that item from a future work session. Council decided to discuss CATC route modifications at a work session before having a public hearing. Councilmember Powell asked that more information be provided regarding specific route section utilization. Council discussed funding for the weed and pest position, and decided to fund that position through one percent on an interim basis.

Next, Councilmember Powell gave a legislative update to Council. He requested that he be given a slot at the beginning of a work session to review resolutions pertinent to Casper. He then briefly went over items that have been reviewed by the legislature's interim committees.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Council discussed how to move forward on the property maintenance code. City Manager Napier stated that staff will be presenting at a future work session on proposals related to the code's life safety issues.

The work session was adjourned at 7:45 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor